



Author Guidelines and Resources

Authors and presenters! We welcome your participation in the upcoming GETS 2016 Summit. These guidelines provide information regarding the format and submission of your technical paper and/or presentation. The Summit requires that paper submissions be reviewed by a panel of reviewers whose goal is to maintain the highest level of useful, quality technical content as well as complying with certain formats and protocols regarding the production of papers and presentations.

In particular, you are reminded that the Summit has rigid restrictions about marketing content. Since the emphasis of the summit is technical information exchange, commercial content must be limited.

Below you will find the instructions for participation, links for guidelines from GETS 2016 for formats and templates, instructions for submissions, and details about the entire review process and associated timelines.

Please note that your abstract and paper or presentation will be assigned to a Session Developer who will keep you informed about progress, provide feedback and who will also serve as the session moderator on the day your paper/presentation is to be presented during the symposium. If you have any questions, please contact your Session Developer




Technical Paper Guidelines:

Authors are requested to Submit Abstracts online after registration. The primary author can only upload the Abstract / Technical /Presentation's Authors can be added by the Primary Author.

Draft technical paper submissions shall be reviewed to determine whether they should be accepted for conference publication and presentation. The result of the review process will be one of four grades: Accepted for Presentation, Accepted for Publication, Conditionally Accepted with Comments, or Rejected with Comments. The most common reason for paper rejection shall be excess commercialism but it can also be due to prior publication or poor technical content. The endeavor of the Program Chairs and Session Developers and the review team is to work with each contributor to ensure the submission passes the review processing. In case of any problem please free to contact the Program Chair or your Session Developer for assistance. We look forward to have your valued Paper in our Summit.

After the review process is complete Authors will be informed of the results. If reviewers have provided comments, authors should review the comments and make changes to the paper to address the comments. Once comments are addressed the author must submit a final version of the paper online.

There are documents that provide the guidelines for preparation of your technical paper:

-  [Session Themes](#)
-  [Paper Format Guide](#)
-  [Author Declaration Form](#)

GETS 2016 Summit Technical Committee has a policy that paper content cannot be commercial in nature and must not present a sales pitch for a product, service, or company. Please remember that your colleagues attending the symposium are interested in your innovative technologies based solutions to the challenges facing the industry.

Identification of an author's affiliation in the title and one mention of a trade name or trademark in the body of the paper or presentation is acceptable.

Final technical papers are published and distributed in each year's conference proceedings and are made available on NTPC GETS web site, provided the final paper and completed Author Declaration Form have been submitted prior to the deadline listed above.

Papers received after the publication deadline will be reviewed for presentation at the Summit if time permits. If presented, the paper will then be published in the following year's proceedings and posted to the web site at that time

The Review Process:

Draft papers shall be assigned to reviewers according to the expertise needed to review each paper. Each paper shall be reviewed by 3 reviewers. A standard scoring system is utilized with points assigned to various categories (originality, clarity and cohesiveness, completeness, accuracy (particularly where mathematic, scientific or related industry/engineering practices are quoted or referred to), and usefulness).

Reviewers also are alert to commercialism; drafts with excessive use of such are sent back for re-submittal (refusal to remove the excessive commercialism results in a paper's exclusion). Once a draft is reviewed and scored, it falls into one of several categories: a) if scored high enough, it can be accepted as-is and the author is notified to finalize and submit final paper; b) if scored and falls into conditional acceptance, the author is sent the suggestions made by the reviewers for moving the paper into the accepted category; upon correction, the paper is re-submitted as final and typically is approved.

Technical Presentations:

A paper that is reviewed and accepted is eligible to be presented via a PowerPoint presentation during the session to which the paper is assigned. Presentations are to be submitted for review by the session developer to ensure use of the GETS 2016 template and for adherence to guidelines for commercialism. Whether presenting a paper or Power Point-only presentation, it is important to remember that the conference intent is a technical exchange of information.

Submittals:

Abstracts, are to be submitted online which has a link on the Summit Website. You will be contacted by your session developer and the review coordinator as your paper progresses. Once your abstract is submitted and reviewed for acceptance, you will be notified and will be assigned the Session and session developer to correspond with should you have questions. You can also of course contact session coordinators listed on the web site. Prefix your email subject with your paper number and your last name followed by the purpose of the email.

Applying this procedure will streamline the processing of your documents and reduce the risk of lost or misplaced documents. We have very tight schedule requirements to complete the technical paper peer reviews and meet the publication deadline and the subsequent presentation deadline so your cooperation is very much appreciated.

Presentation Guidelines:

All presentations must use the GETS 2016 logo. Identification of an author's affiliation in the title and one mention of a trade name or trademark in the body of the presentation are acceptable.

